

Community Activities Fund



**An Roinn Forbartha
Tuaithe agus Pobail**
Department of Rural and
Community Development



Community Activities Fund

- Applications for funding invited from interested Community / Voluntary Groups / Organisations / Clubs within the Galway City administrative area.
- Galway City Local Community Development Committee (LCDC) has been allocated an amount of **€264,910** under the Fund.
- The Community Activities Fund (CAF) aims to support Community / Voluntary Groups / Organisations / Clubs impacted by Covid-19. Once off fund also aims to support and enhance facilities in disadvantaged areas / communities.
- The Department has recommended that LCDCs ring-fence some funding to provide small capital grants of €1,000 or less. This is aimed at assisting small grassroots community projects to get off the ground.
- Applications should be made to Galway City LCDC online at www.galwaycity.ie/caf by **Friday 4th February 2022 at 4.00pm.**
- Commercial organisations and individuals are not eligible for funding.

Community Activities Fund

What projects are eligible for funding?

The Community Activities Fund will support groups, particularly in disadvantaged areas:

- With their non-pay running costs such as utility bills (electricity costs, refuse charges, heating charges) or other non-pay operating costs for e.g. rental/lease costs, insurance bills.
- Groups will also be able to use the funding to carry out necessary repairs and improvements to their facilities, purchase equipment for e.g. such as tables and chairs, tools and signage, laptops and printers, lawnmowers, canopies and training equipment etc.

This funding is targeted towards enhancing community facilities for individuals and communities that are impacted by disadvantage as identified in the LECP.

Applications should relate to one or more key priority areas identified in the Galway City Local Economic & Community Plan 2015 – 2021 which can be viewed online at <https://www.galwaycity.ie/local-economic-and-community-plan/lecp>

Costs eligible for funding

The following provides a non-exhaustive list of **projects** that could receive funding under the programme:

- ▶ Development/renovation of community centres
- ▶ Community amenities
- ▶ Development of youth clubs or facilities
- ▶ Development of sports/recreation facilities
- ▶ Improvements to town parks and common areas and spaces
- ▶ Public realm improvements
- ▶ Streetscaping
- ▶ Development of play/recreation spaces

Costs eligible for funding - contd.

- ▶ Energy efficiency type projects
- ▶ Purchase of equipment
- ▶ Adaptations or equipment needed as a result of COVID-19
- ▶ Maintenance of premises
- ▶ Utility Bills (**electricity costs, refuse charges, heating charges**)
- ▶ **Operating costs (e.g. existing rental/lease costs, insurance bills)**
- ▶ Website Maintenance
- ▶ Cleaning
- ▶ Audit & Accountancy fees
- ▶ To ensure appropriate monitoring and governance, the Department is stating that only operating/running costs related to this period are eligible - **1st July 2021 to 30th June 2022**

Not eligible for funding

The following expenditure is **not** eligible for funding:

- ▶ Any project not in keeping with the ethos of the Programme
- ▶ Employment costs
- ▶ Legal fees
- ▶ Project management fees
- ▶ Purchase of lands or buildings
- ▶ Feasibility studies
- ▶ Private or commercial operations
- ▶ Costs which are being paid for by another funder or department

Online Application

- ▶ The online application form is detailed and is designed to ensure that it has the necessary information to evaluate each proposal accurately and fairly. **Please ensure that you complete the application form online in full and that any documentation in support of your application is submitted with your online application.**
- ▶ Only projects that meet the criteria as outlined will be considered eligible.
- ▶ Copy of the guidelines, including the terms and conditions are available to view online / assist with your online application.
- ▶ Applications should be made to Galway City Local Community Development Committee (LCDC) online by **Friday 4th February 2022 at 4.00pm** at www.galwaycity.ie/caf
- ▶ For any queries please email Elaine Clifford at candc@galwaycity.ie
- ▶ To facilitate the identification of the location of the projects/work, a new field has been introduced in the form requesting the XY co-ordinates of the project/work. To assist with sourcing the co-ordinates, the Department has developed a simple guide for use by applicants.

Community Activities Fund

Programme Requirements:

- ▶ **Quotations - Important note:** Please attach/include supporting documentation. If your total project cost is up to €3,000 then please include **one** written estimate/quotation. For project costs from €3,000 up to €25,000 please seek a **minimum of three** written estimates/quotations from independent suppliers. For all other cases, please contact Galway City Council, email Elaine Clifford at candc@galwaycity.ie for information on the required supporting documentation.
- ▶ **Service / Utility bills** - Submit the previous 6 months bills.
- ▶ **Statutory Consents** - Applicants must ensure that all necessary statutory permissions or consents have been obtained before any works commence. This includes but is not confined to planning permission.
- ▶ **Insurance** - Written evidence of a valid insurance policy may be requested by the LCDC, where relevant, during the applications review process.
- ▶ Successful applications for funding under this programme will only be paid to the applicant organisation's Bank Account.

Community Activities Fund - contd

Programme Requirements:

- ▶ **Acknowledgment of funding** - Due to the value of some of these grants, it would not be cost-effective to require signage acknowledging the Department, Local Authority or LCDC. Other suitable acknowledgements will suffice e.g. on a group/organisation's website or social media platforms. Where signage is developed it should acknowledge the contribution of the Department.
- ▶ The Community Activities Fund (CAF) is funded by the Department of Rural and Community Development. Please see the following link for a press release on the launch of the CAF at national level by the Minister for Rural and Community Development, Heather Humphreys TD, and the Minister of State with responsibility for Community Development and Charities, Joe O'Brien TD: <https://www.gov.ie/en/press-release/c53a9-ministers-humphreys-and-obrien-announce-9-million-community-activities-fund/>
- ▶ **Match-funding** - this is not a requirement under this programme.
- ▶ Grant funding must be drawn down by **end of December 2022**.

Community Activities Fund

Terms and Conditions – Key to note:

- ▶ **Evidence of expenditure** - Receipts/invoices (marked paid), bank statements must be retained and provided to Galway City Council when requested, and must relate to and be in line with the purpose of the grant approved.
- ▶ Only operating/running costs related to this period are eligible – **1st July 2021 to 30th June 2022.**
- ▶ State in online application where any shortfall of funding will be sourced, if applicable.
- ▶ Funding will be issued in **two instalments** – 50% at acceptance of offer stage (Form A) and the remaining 50% upon successful completion of project and satisfactory receipt of all supporting documentation i.e. Form B, marked paid receipts/invoices and detailed report.
- ▶ Grant funding must be drawn down by the **end of December 2022.**
- ▶ Departments contribution must be publicly acknowledged in all materials associated with the purpose of the grant.
- ▶ Applications online only at www.galwaycity.ie/caf.
- ▶ Online application is fully submitted when an acknowledgement email is received.

Galway City Community Call

Galway City Council Community Call

We're here if you need practical support or someone to talk to.

We can help with:

- Delivery of food, medication, fuel or other household items
- Someone to talk to or keep in touch with
- Other practical supports
- Signposting and referral to reliable information and services



1800 400 150
covidsupport@galwaycity.ie

KEEP WELL
IN YOUR COMMUNITY



Rialtas na hÉireann
Government of Ireland

R.S.V.P. Be Risk Aware

- ▶ “R.S.V.P. is the new Government campaign that aims to empower people to assess the risk involved in different activities by providing practical information and guidance. R.S.V.P. encourages people to be risk aware, to think before they meet up with others, and to ask themselves the right questions about Risk, Symptoms, Venue and People.
- ▶ Questions such as:
 - ▶ **Risk.** What’s the risk? Am I vaccinated? Have I received my booster?
 - ▶ **Symptoms.** Am I currently showing symptoms of COVID-19?
 - ▶ **Venue.** Are they following the guidelines? Will I be wearing a mask?
 - ▶ **People.** How many people am I meeting? How many households are coming together?