



If a member of the public interrupts a meeting at any time or endeavours, to address a meeting or to make contact with a Councillor or pass materials or notes to a Councillor, the Chair shall warn him or her and if the interruption continues shall order that person's removal.

In the case of a general disturbance in any part of the Meeting Room open to the public, the Chair shall order that part to be cleared.

56. No cameras of any kind or sound recording or communication equipment may be used at meetings of the Council without the prior approval of the Council.
57. The use of mobile phones shall not be permitted at meetings of the Council.

### PART III: COMMITTEES

#### Strategic Policy Committees

58. The Strategic Policy Committees of the Council shall be:-

- (i) Housing.
- (ii) Transport and Infrastructure.
- (iii) Economic, Development and Planning.
- (iv) Environment.
- (v) Community, Social and Cultural Development.

59. Each of the above Strategic Policy Committees (SPC's) with the exception of no. V. Community, Social and Cultural Development shall consist of nine members, six of whom shall be members of the Council, and three of whom to be nominated by sectoral, community and other interest groups throughout the City of Galway. Such sectoral, community and other interest groups having first been selected by the Council in accordance with the relevant guidelines. The Community, Social and Cultural Strategic Policy Committee shall consist of twelve members, seven of whom shall be members of the Council, and five to be nominated by sectoral, community and other interest groups throughout the City of Galway.

The Strategic Policy Committees shall be appointed as soon as possible after a local election and the members shall hold office for the period of the life of the Council appointing them.

Three members shall constitute a quorum, at least one of whom shall be a member of the Council and at least one shall be an external representative.



60. The Council shall appoint a Chairperson to each of the Strategic Policy Committees from among the members of the Council to hold office for a minimum period of two years which may be renewed by the Council and subsequent Chairpersons shall be appointed by the Council from among the existing Council members of the Strategic Policy Committee.
61. The Chairperson and Council members of the Strategic Policy Committees shall reflect the proportionality and the distribution of elected representation on the Council; in default of agreement, the Chairpersons and Council members of the Strategic Policy Committees shall be appointed by the formation of groups pursuant to Paragraph 18 of Sch. 10. Regard shall also be had to relevant guidelines.
62. Every member of the Council shall be a member of one of the Strategic Policy Committees, but shall not be a member of more than two insofar as possible.
63. It shall be the function of a Strategic Policy Committee to consider matters connected with the formulation, development, monitoring and review of policy which relate to the functions of the Strategic Policy Committee and the Local Authority and to advise the Authority on those matters.
64. Each Strategic Policy Committee shall meet as often as required, and at least four times a year, to deal with the business assigned to it.

#### Strategic Policy Committee Standing Orders

65. The following Standing Orders shall apply to meetings of Strategic Policy Committees of the Council:-

##### i. Order of Business

The business of the meeting shall be confined to policy issues and the order of business shall be:-

- Confirmation of minutes of previous meetings
- Business submitted by Chairperson/Officials
- Position Papers prepared for consideration by Committee
- Items agreed by Committee for inclusion on Agenda

##### ii. Minutes

- Minutes of all Committee meetings shall contain particulars of the names of the members present, apologies received together with particulars of all recommendations arrived at.



- The minutes of every Committee meeting shall be signed by the Chairperson following confirmation by the Committee.
- Items to be raised under 'Matters Arising' shall be confined to the accuracy of the minutes.